

Call to Order

1.

BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor Mount Clemens, Michigan 48043 586-469-5125 FAX 586-469-5993 macombcountymi.gov/boardofcommissioners

BUDGET COMMITTEE

TUESDAY, FEBRUARY 24, 2009

AGENDA

- Pledge of Allegiance 2. Adoption of Agenda 3. Approval of Minutes Dated 10-21 (special meeting), 10-23 (special meeting), (previously distributed) November 18 and December 10, 2008 **Public Participation** 5. 6. Recommendation from Administrative Services Committee Meeting of 02-04-09 (mailed) Purchase of Laptop for Register of Deeds and Wireless Networking Card and Bluetooth Card for Clerk's Current Laptop Recommendation from Health and Environmental Services Committee Meeting of 02-05-09 7. (mailed) Approve Payment of \$2,250.82 to City of Sterling Heights from the Environmental Problems: Lake/River Fund 8. Recommendation from Public Services Committee Meeting of 02-05-09 (mailed) Approve 2009 Budget Summary for Veterans Services Department Authorize MCCSA to Receive \$18,863 to Provide Home Energy Crisis Assistance for (mailed) Low-Income Families (Item Waived by Public Services Committee Chair) Increase Elections Account "Per Diems Non Payroll" by \$1,708.53 and Increase Revenue (mailed) by the Same Amount Reinstate One Data Maintenance Clerk at Judicial Aide Division of the Circuit Court (mailed) 12. Adopt Proposed 2009 Budget Calendar for Development of 2010 Budget (mailed)
- 14. 2009 Contingency Report Update

(mailed)

(mailed)

- 15. New Business
- 16. Public Participation

Reduction Mandate

17. Adjournment

MACOMB COUNTY BOARD OF COMMISSIONERS

Paul Gieleghem District 19 Chairman

Kathy Tocco District 20 Vice Chair Joan Flynn District 6 Sergeant-At-Arms

Andrey Duzyj - District 1 Marvin E. Sauger - District 2 Phillip A. DiMaria - District 3 Toni Moceri - District 4 Susan I... Doherty - District 5 Sue Rocca - Distriet 7 David Flynn - Distriet 8 Robert Mijac - Distriet 9 Ken Lampar - Distriet 10 Ed Szczepanski - Distriet 11 James L. Carabelli - District 12 Don Brown - District 13 Brian Brdak - District 14 Keith Rengert - District 15 Carey Torrice - District 16

Receive and File Correspondence from Finance Director Regarding 2009 Budget

Ed Bruley - District 17 Dana Camphous-Peterson - District 18 Irene M. Kepler - District 21 Frank Accavitti Jr. - District 22

William A. Crouchman - District 23 Michael A. Boyle - District 24 Kathy D. Vosburg - District 25 Jeffery S. Sprys - District 26

RESOLUTION NO.	FULL BOARD MEETING DATE:
	AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: AUTHORIZE THE COUNTY CLERK/REGISTER OF DEEDS TO PURCHASE A LAPTOP FOR THE REGISTER OF DEEDS, AND A WIRELESS NETWORKING CARD AND BLUETOOTH CARD FOR THE CLERK'S CURRENT LAPTOP AT A COST NOT TO EXCEED \$4,200.00. BOTH LAPTOPS ARE MAINLY USED FOR MOBILE OFFICES AND MEETINGS. FUNDING IS AVAILABLE IN THE REGISTER OF DEEDS TECHNOLOGY FUND. REFER TO BUDGET COMMITTEE.

BACKGROUND:

The Clerk/Register of Deeds office has a "mobile office" that travels to different areas in the county to provide clerk/register of deeds services to citizens in their local communities. This saves the citizens from having to travel downtown to take care of their business, saving high-priced gas and time. The regular mobile office visits one library in a different community each month but also travels to events such as passport fairs, Headstart registration and senior centers. One of the more popular requests at the Mobile Offices is real estate records. The Register of Deeds Office also conducts seminars around the county, especially at senior centers. Real estate issues are main concerns for seniors as they are preparing their estates. The Register of Deeds needs its own laptop to serve the public at these events. With their own laptop, they are able to print the requested deeds on the spot and take care of all the customers' needs.

The previous laptop purchase for the Clerk's Office was for \$3,682.92. This purchase will not be made until final amounts are provided by the IT Department. The reason the cost of this laptop is likely higher is because a wireless network card and Bluetooth are required but were not initially provided in the previous laptop. This resolution was not provided to the IT Department in time to have final figures ready for the Administrative Services Committee, but figures will be ready for the Budget Committee.

INTRODUCED BY: COMMISSIONER KATHY VOSBURG, CHAIRPERSON ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE: 02-04-09 APPROVEO

Budget 2-24-09

RECYCLABLE PAPER

RESOLUTION NO MEETING DATE: AGENDA ITEM:
MACOMB COUNTY, MICHIGAN
RESOLUTION TO: Approve payment of \$2,250.82 to the City of Sterling Heights for debris and logiam removal
INTRODUCED BY: <u>Commissioner Dana Camphous Peterson, Chairperson, Health and Environmental Services Committee</u>
On June 15, 2006, the Board of Commissioners approved an agreement with the We Are Here Foundation to perform debris and logjam removal at various locations in Macomb County. The work has been performed and the City of Sterling Heights has submitted documentation of their expenses and is requesting payment in the amount of \$2,250.82. The Board of Commissioners authorized up to \$5,000.00 for the project.
Health and Environmental Health Services - February 5, 2009 APPROUED



DEPARTMENT OF PUBLIC WORKS 7200 18 Mile Road
Sterling Heights, MI 48314
7EL 586.446.2440 • EU 586.268.7516
WZBS7TZ WWW.Sterling-heights.net

Mayor Richard J. Note Mayor Pro Tem Deanna Roski Councilman Richard L. Bracci Councilwoman Yvonne D. Kniaz Councilman Joseph V. Romano Councilwoman Maria G. Schmidt Councilwoman Barbara A. Ziarko

> CITY MANAGER Mark D. Vanderpool

December 9, 2008

Commissioner Philis DeSaele Chair of the Health Services Committee Macomb County Board of Commissioners 1 South Main, 9th Floor Mount Clemens, MI 48043

Dear Commissioner DeSaele:

The City of Sterling Heights requests reimbursement for expenditures to the We Are Here Foundation for activities in removing blockages along the Clinton River, within the City's Dodge Park.

Enclosed, please find receipts from the We Are Here Foundation, a copy of the check from the City to the We Are Here Foundation, and a report on their accomplishments.

In addition to the Foundation working on October 4, 2008, volunteers also were on site on October 5, October 11, and October 12, to continue the removal of blockages in the Clinton River. In all, a total of eight logiams were removed.

If further information or action on my part is required, please advise.

Sincerely,

Daniel J. Seals

Environmental Services Manager

/jlh

Enclosures

C: Thomas Kalkofen, Director, Macomb County Health Department Mark Vanderpool, City Manager Brian Baker, Finance and Budget Director Leslie Reinhart, Controller Jim Bolen, General Supervisor

We Are Here Foundation

23000 Greater Mack Ste # 500 ♥ St. Clair Shores, MI 48080 Ph. # (586) 778-2143 ♥ Fax. # (586) 778-2923

Clinton River Logjam Removal Project 2008

We removed a total of (8) eight logjams with the last being very large.

Expenses

Description	Cost		
Liability Insurance	\$562.50	of	
Chainsaw Tune-Up, Fuel and Chains	\$375.57	97	
Inflatable Safety Boat Repair (Required)	\$390.57	6 4	
Food & Water	_\$441.29	2	45.77
Contractor Services	\$365.00	0 L	:
Fuel & Oil	\$202.05	₩	
Assorted Supplies	\$107.92	108	.36
713301cd Supplies	Φ101,/2		

Total Amount \$ 2,444.90 # 2,250.82

Please see list of attached receipts and make payable to:

We Are Here Foundation.

Thanks,

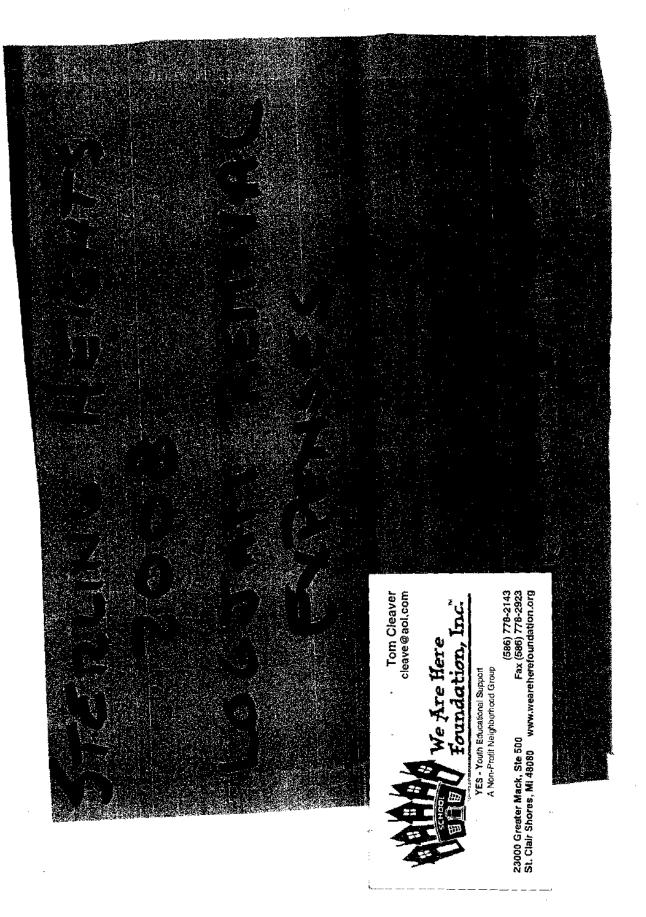
Management

Approved Jesus 35000.

11744 770

New offsided.

Revenue account: 11664040 - 676 non



We Are Here Foundation, Inc. 23000 Greater Mack, Ste 500 St. Clair Shores, MI 48080 CHAIN SAW SENVICES # 375.57

WE ARE HERE FOUNDATION, INC. 35955 JEFFREY DR. STERLING HEIGHTS, MI 48310

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We Are Here Foundation, Inc. 23000 Greater Mack, Ste 500 St. Clair Shores, MI 48080

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19600 E. 9 MILE
ST. CLAIR, MI 49080
MK GAS, INC
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Auth. # 034669
Inv. # WH85362
9732546
Date 10/11/08 13:27
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SHORES MI
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Gallons ... 20.010
Price/Gal ..\$ 2.999
Fuel Sale ..\$ 60.01

COFFEE/LGTTO/PH CARDS OPEN 24 HOURS THANK YOU

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HAVE A MICE DAY 28087 280971 703011 70301 801/0

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DULLAR TREE STURES, INC.

Store# 3218 18879 9 Mile Road Eastpointe MI 48021	(586)	779-0019
DESCRIPTION .QTY	PRICE	TOTAL
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Sub Total FOOD TAX GENERAL EXEM SALES TAX Total Cash	\$0	.00 .00 .44 .54
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Dollar Tree Stores, Inc.

5590 12 Mile Road Warren MI 48092	(586) 576-0285
DESCRIPTION (1)	, QTY: PRICE . TOTAL
BASKET	1 1.00 1.00I
Sub Total SALES TAX Total Cash	\$9.00 \$0.54 \$9.54 \$20.00

Thank You for Shopping Dollar Tree
Where Everything's \$1.00
Shop On-Line at Dollartreedirect.com

\$-10.46

003467 0079 04 00004 36817 10/09/08 17:07 Sales Associate: justin

Can Do Mechanical, LLC

P.O. Box 398 Sterling Heights, MI 48311

Invoice

Date	Invoice #
11/5/2008	1939

Bill To	Ship To
We Are Here Foundation 22201 Harper Avenue St. Clair Shores, MI 48080	
	:

		Can-Do #	Terms	P.O. #
•		<u> </u>	Due on receipt	Tom Cleaver
Quantity	Description		Rate	Amount
	Clinton River Clean Up Chain Saw Blades Fuel Nylon Choker	· ·	225	5.00 70.00 5.00 225.00 1.00 70.00
All work is complete!			Total	\$365.00

All invoices over 30 days will be charge an additional 1.5% service charge per month.

We Are Here Foundation, Inc. 23000 Greater Mack, Ste 500 St. Clair Shores, MI 48080

50PPCIES \$ 10792

We Are Here Foundation, Inc. 23000 Greater Mack, Ste 500 St. Clair Shores, MI 48080

SITE PEPERATION \$ 365.00

WOLF-HULBERT CO., LLC

Insurance

30200 TELEGRAPH ROAD, SUITE 240 • BINGHAM FARMS, MICHIGAN 48025 (248) 290-0650 • FAX (248) 290-0654

> ROBERT W. WOLF & CO. SINCE 1884

BIRMINGHAM INSURANCE AGENCY • J.P. ROY & ASSOCIATES, INC. WELLS - McCANN AGENCY

We Are Here Foundation Inc 23000 Greater Mack, Ste 500 St. Clair Shores, MI 48080 MYOICE OF

Are Here Foundation Inc.

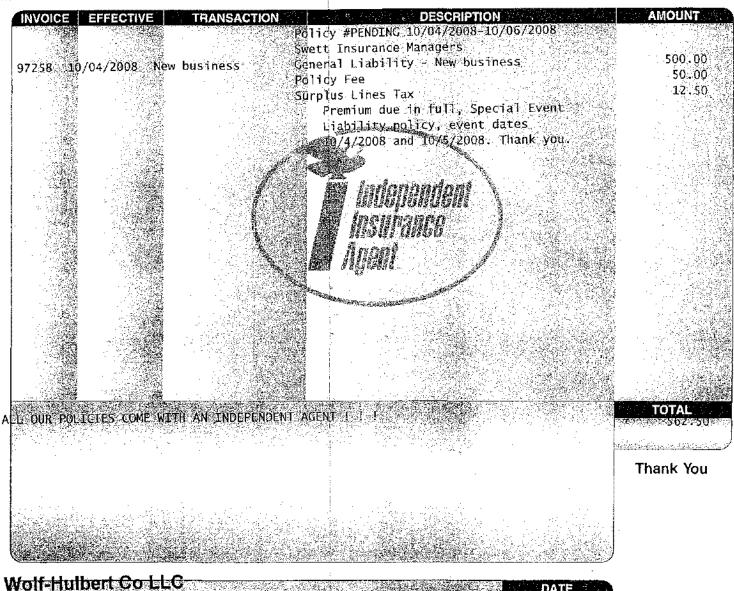
CLIENT 4119

DATE lip Roy
CLIENT SERVICE 1
PAGE 1

PAYMENT INFORMATION
INVOICE SUMMARY
PAYMENT AMOUNT olice #97258
PENTAMENT FOR:

PLEASE DETACH AND RETURN WITH PAYMENT

Client: We Are Here Foundation Inc



DATE COMPANIA COMPANIA



MIKE'S MARINE SUPPLY

PAGE NO 1

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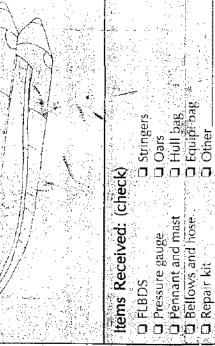
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ESTIMATE AND REPAIR ORDER

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TOTAL 390 SERVICE

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Customer Signature

PARTS SHIPPING

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We Are Here Foundation, Inc. 23000 Greater Mack, Ste 500 St. Clair Shores, MI 48080

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We Are Here Foundation, Inc. 23000 Greater Mack, Ste 500 St. Clair Shores. MI 48080

SAFETY BOAT

7-ELEVEN 43129 VAN DYKE STERLING HEIGHTS MI 483143389

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CUSTOMER SERVICE HOTLINE, 1-800-255-0711
HOW CAN WE SERVE YOU BETTER?
REPRINT

4.51

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CHANGE

Duplicate No

MANNINO'S BAKERY 586-978-8166 17 MILE & RYAN

10-04-2008 06:19 AM DRAWER 5 MO #02 000003 @1/ 6.89 2 DOZEN DONUTS \$13.78 \$1.69 1 PINT CHOC. MILK 3 № \$15.47 \$16.00 CASH \$0.53 CG

Dugicase.

Subs were pruchased from Tubby's Sub shop on Van Dyke near Riverland in Sterling Heights for the We are Here Foundation River Clean up on October 4, 2008.

\$125.00 paid by Philis DeSaele \$125.00 reimbursed by Tom Cleaver [We are Here

Foundation]

Have a Grand & Glorious Day. God Bless Your Friend & Neighbor

Philis
Commissioner With a Heart
Macomb County
Phone: 586-254-1284
Fax: 586-254-1284

PRIVACY NOTICE: This message is intended only for the individual or entity to which it is addressed. It may contain privileged, confidential information, which is exempt from disclosure under applicable laws. If you are not the intended recipient, please note that you are strictly prohibited from disseminating or distributing this information (other than to the intended recipient) or copying this information. If you have received this communication in error, please notify me immediately by the e-mail address. Thank you.

Dup liested

THE HOME DEPOT 2718 20300 KELLY ROAD

HARPER WOODS, MI 48225 (313)245-9216

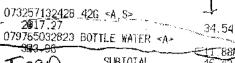
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supplies S



SUBTOTAL SALES TAX TOTAL

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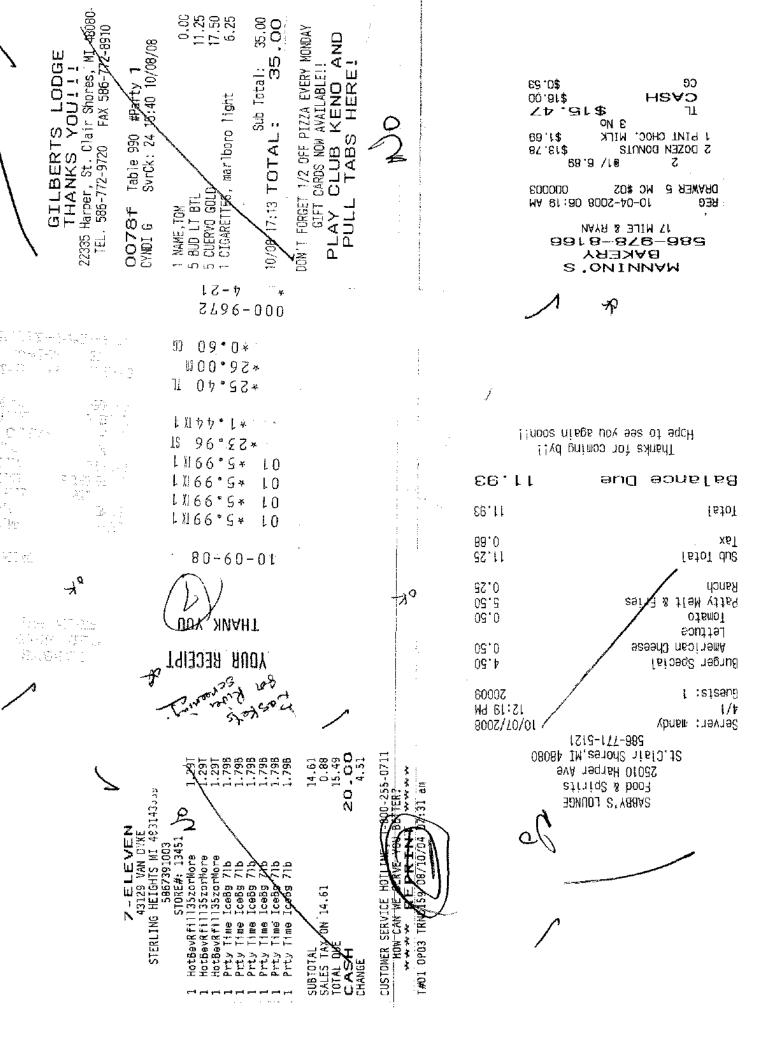
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RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON A 90 01/07/2009

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS, PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

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Check

2,250.82

- Number

City of Sterling Heights
Accounts Payable All Funds
40555 Utica Read
P. D. Box 8009 Sterling Heights, MI 48311-8009

VOID AFTER

99 DAYS

PAY TWO THOUSAND TWO HUNDRED FIFTY DOLLARS and 82 cents ****

WE ARE HERE FOUNDATION Order Of

#*O69225#* 1:0720000964 1840008815#

City of Sterling Heights Accounts Payable - All Funds

40555 Utica Road P.O. Box 8009 Sterling Heights, MI 48311-8009

FORWARDING SERVICE REQUESTED

069225

WE ARE HERE FOUNDATION 23000 GREATER MACK STE 500 ST CLAIR SHORES, MI 48080-0000

RECYCLABLE PAPER

RESOLUTION NO.	FULL BOARD MEETING DATE:
	AGENDA ITEM:
	MACOMB COUNTY, MICHIGAN
RESOLUTION TO approve the Services Department and forward to	2009 budget summary submitted by the Director of the Veterans to the Budget Committee
INTRODUCED BY: Carey Torrice,	, Chair, Public Services Committee

Public Services 2-5-09 APPROVED
Budget 2-24-09

MACOMB COUNTY, MICHIGAN

2009 BUDGET SUMMARY

FUND 295 - VETERAN'S SERVICES FUND

ORG 68110 - VETERANS AFFAIRS

	FUND 101 2007	2008 CURRENT	ACTUAL	2009 BUDGET
ACCOUNT NAME	ACTUAL	BUDGET	YTD 09/30/08	RECOMMEND
TOTAL PERSONNEL EXPENSES	342,856	276,465	182,720	533,444
PER DIEMS	1,890	2,500	2,058	4,000
OFFICE SUPPLIES	2,156	2,900	2,473	3,600
BOOKS & PUBLICATIONS	0	100	0	200
POSTAGE & DELIVERY	1,979	2,200	1,343	2,200
MEMBERSHIP DUES	210	200	55	400
BURIAL EXPENSES	220,052	198,000	92,595	165,000
LOCAL TRAVEL	412	1,400	782	2,800
PRINTING & REPRODUCTION	514	450	224	650
ADVERTISING	0	600	0	1,200
CELL PHONES/AIRCARDS	0	0	0	788
EQUIPMENT REPAIR & MAINT	1,037	755	704	755
APPROPRIATIONS-NON CLASSIFIED	0	0	0	319,245
APPROPRIATIONS	1,855	20,500	10,580	0
SPECIAL NEEDS	0	0	0	20,500
TOTAL OPERATING EXPENSES	230,105	229,605	110,814	521,338
INSURANCE	2,501	3,301	2,476	3,207
TELEPHONE	5,016	5,003	3,752	4,204
EQUIPMENT RENTAL	998	998	748	998
MIS-COMPUTER MAINTENANCE	781	642	481	586
MIS-DATA CENTER SERVICES	9,792	9,876	7,369	10,518
COST ALLOCATION	0_	0	0	210,000
TOTAL INTERNAL SVCS COSTS	19,088	19,820	14,827	229,513
CAPITAL EQUIPMENT-COMPUTERS	0	0	0	6,000
NON CAPITAL-FLAG CASES	7,108	7,200	7,073	7,200
TOTAL CAPITAL OUTLAY	7,108	7,200	7,073	13,200
TOTAL ORGANIZATION	599,157	533,090	315,434	1,297,495

RECYCLABLE PAPER

RESOLUTION NO.	FULL BOARD MEETING DATE _2/26/2009
	AGENDA ITEM:
	MACOMB COUNTY, MICHIGAN
RESOLUTION TO:	Recommend that the Macomb County Board of Commissioners authorize
the Macomb County	Community Services Agency to receive \$18,863 to provide home energy
crisis assistance for I	ow-Income families.
INTRODUCED BY:	Commissioner Brian Brdak, Chair Budget Committee
**Public Services Co	mmittee Chair Carey Torrice waived this item to the Budget Committee.

Background

The Michigan Department of Human Services received Low Income Home Energy Assistance Program (LIHEAP) funds. These funds have been offered to Community Action Agencies to provide deliverable fuel assistance throughout the State.

Funding Amount: \$18,863 (No County match required)

Period of Performance: February 1, 2009 through September 30, 2009

Funding Utilization

Allowable services are limited to non-metered heating fuel such as: propane, fuel oil, coal, wood, kerosene, and heating fuel pellets.

Customer Eligibility Requirements

Referrals for this program will come from the Action Centers, DHS Energy Direct program, the State Emergency Relief program and other emergency energy assistance programs. Individuals at or below sixty percent (60%) one or more individuals receiving FIP Food Assistance Program, Food Stamps, Supplemental Security Income/SSI or Veteran's Benefits. would be eligible to receive services. For example, a family of four's (4) income cannot exceed \$43,555.

COMMITTEE/MEE	TING DATE
Budget	2,24,0°
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RECYCLABLE PAPER

RESOLUTION NO.	FULL BOARD MEETING DATE:
 -	AGENDA ITEM:

MACOMB COUNTY MICHIGAN

RESOLUTION TO: INCREASE ELECTIONS ACCOUNT 101-19101-70350 "PER DIEMS NON PAYROLL" BY \$1,708.53 AND INCREASE REVENUE BY THE SAME AMOUNT.

BACKGROUND:

The Elections Department incurred expenses of \$1,708.53 for the Macomb County Board of Canvassers for the Harrison Township Supervisor recount held in December.

The candidates had a statutory right to request a recount and the County had no discretion to deny the request. The Board of Canvassers is required by law (see attached) to conduct these types of counts.

Harrison Township has fully reimbursed the County this expense. This just needs to be reflected in the accounting.

INTRODUCED BY: COMMISSIONER BRIAN BRDAK, CHAIRPERSON BUDGET COMMITTEE



Carmella Sabaugh Macomb County

Macomb County
Clerk/Register of Deeds

Betty A. Oleksik Deputy Register of Deeds

Invoice for Harrison Township Supervisor Recount Held December 11, 2008

Total reimbursement owed:	\$1,708,53
Per diem, lunch, and mileage for Board of Canvassers	<u>\$780.39</u>
6 recount clerks working 6.5 total hours @ \$12.89/hr	\$502.74
6 recount clerks working 5.5 hours each @ \$12.89/hr	\$425.40

Clerk's Office
40 N. Main St.
Mount Clemens, MI 48043
586-469-5120
Fax 586-783-8184
http://www.macombcountymi.gov/clerksofficeclerksoffice@macombcountymi.gov

Fax-on-Demand Michigan: 1-888-99-CLERK Out-of-State: 310-575-5035 Register of Deeds
10 N. Main St.
Mount Clemens, MI 48043
586-469-5175
Fax: 586-469-5130
http://www.macombacountyml.gov/registerdeeds
registerdeeds@macombacountyml.gov

MICHIGAN ELECTION LAW (EXCERPT) Act 116 of 1954

168.869 Recount petition; investigation, delay; expenses of local recount.

Sec. 869. Upon the filing of a petition for recount, and the giving of notice, if notice is required to be given, the board of county canvassers shall be summoned by the clerk of the board and here make an investigation of the facts set forth in the petition. Should the recount involve a county or district office or proposition, the recount shall not be commenced until the board shall determine by communicating with the secretary of state that no petition has been filed requesting a recount by the board of state canvassers of ballots cast in the same district. In case said board shall be advised by the secretary of state that a petition has been filed with him praying for a recount by the board of state canvassers of the ballots cast in the same county or district, then no action shall be taken upon the recount until the county board shall receive instructions from the board of state canvassers. Nothing herein contained shall act to delay any recount of the ballots cast at any city, ward, township or village election if the ballots cast at such election are not sealed in the same ballot boxes with the state and county offices. With respect to any recount of ballots cast in any city, ward, township, village, school or district election, the board of county ennvassers shall charge the appropriate local unit the actual and necessary expenses of conducting the recount, and the local unit shall pay such charges to the county treasurer.

History: 1954, Act 116, Eff. June 1, 1955; Am. 1963, 2nd Ex. Sess., Act 38, Ind. Eff. Dec. 27, 1963.

Panular name: Election Code

RECYCLABLE PAPER

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FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO reinstate one Data Maintenance Clerk at the Judicial Aide Division of the Circuit Court as detailed in correspondence dated January 16, 2009 from the Finance Director.

INTRODUCED BY: Commissioner Brian Brdak Chairman, Budget Committee

COMMITTEE/MEETING DATE

Budget February 24, 2009



FINANCE DEPARTMENT

10 N. Main St., 12th Floor Mount Clemens, Michigan 48043 586-469-5250 FAX 586-469-5847

January 16, 2009

David M. Diegel Finance Director

John H. Foster Assistant Finance Director

Robert Grzanka, C.P.A. Internal Audit Manager

Stephen L. Smigiel, C.P.A. Accounting Manager

Commissioner Brian Brdak, Chairman & Members of the Budget Committee 9th Floor-Administrative Building Mount Clemens, Michigan 48043

Dear Commissioners:

The County Commission has asked Department Heads and Elected Officials for cooperation in reducing expenditures on several occasions over the past three years. In each instance the Circuit Court has complied with our requests for budgetary relief.

During the period of October through December 2008 alone, the Circuit Court voluntarily gave up 10 budgeted positions having an attendant dollar value of \$662,029, plus several thousand dollars in reduced operating expense.

In November of 2008 the Court volunteered savings of \$390,000 upon the condition that the County re-instate a Data Maintenance Clerk that was deleted from the budget along with other county-wide vacancies.

The position in question is assigned to the Judicial Aide Office to facilitate revenue collection for the County.

Unfortunately the County never took action to reinstate the Data Maintenance Clerk position in the budget.

Given the substantial cooperation the Circuit Bench has exhibited to date in helping the County move toward a balanced budget, I would recommend the reinstatement of the Data Maintenance Clerk to the Judicial Aide budget.

David M. Diegel Finance Director

DMD:ts

Enclosures

cc: Chair Paul Gieleghem Chief Judge Caretti

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman District 23 Chairman Dana Camphous-Peterson District 18 Vice-Chair Leonard Haggerty District 21 Sergeant-At-Arms

RECEIVED NOV 2 6 2008

TO:

William Crouchman, Chair David Diegel, Finance Director

FROM:

Hon. Richard L. Caretti, Chief Judge Julia

DATE:

November 26, 2008

RE:

Request for Reduction in Workforce

I am writing in response to the Board of Commissioners' request for a further reduction in workforce to assist Macomb County with the anticipated County-wide budget deficit for 2009, following a meeting with you on November 20, 2008.

The Court has cooperated, and will continue to cooperate, with the Board of Commissions to increase revenue and reduce expenses consistent with our constitutional duty to provide a forum for the adjudication of civil and criminal disputes in the County of Macomb. For example, we cooperated in making approximately \$970,000 in 'Plan B' cuts in October, including the elimination of the Director of the Reimbursement Division, who is the Department Head.

The Court is asking that the Board of Commissioners not eliminate the vacant position of Data Maintenance Clerk in Judicial Aide (cost \$57,678) which was on the list of vacant positions discussed by the Budget Committee on November 18, 2008, because that position is responsible for clerical support which results in the collection of revenue. We are making up for this in our proposal below. The Judicial Aide Division of Court Administration has dramatically increased its revenue. As of the end of October, 2008, bond forfeiture revenue is up \$51,003 over the same period last year, court cost collections are up \$102,245, and attorney fee reimbursement is up \$160,645. Judicial Aide will exceed the revenue projections assigned to it by the Finance Department, despite the difficult economy. The 2008 attorney fee revenue budget target was \$600.000. As of November 21, 2008, the revenue was approximately \$762,000. The Chief Judicial Aide expects to bring in an additional \$75,000 in this line item by the end of the year. Further, we are in the process of implementing three new collection efforts:

- A process in which judges direct persons appearing before them to report immediately to Judicial Aide on the 5th Floor to either make a payment or a payment plan ('pink slip campaign')
- A 'contribution' process where defendants who receive appointed counsel pay part of their defense costs during their pending cases.
- A process to collect reimbursement for appellate defense costs.

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Clerical support is essential in all of these efforts. Cutting the clerical support will reduce this revenue.

With great difficulty, we could absorb the elimination of the following positions, which were part of the Court's 2008 budget:

Juvenile Division	Court Officer	\$60,678
Juvenile Division	Typist Clerk III	\$56,198
Reimbursement Division	Account Clerk I/II	\$50,652
District Court Probation	Clerical	\$33,365
District Court Probation	Deputy Chief	\$107,344
Reimbursement Division	Account Clerk I/II	\$50,652

We will make the following additional operating cost cuts:

Circuit Court – Reduction in Fill-In Judicial Secretaries	\$20,000
Reduction in Fill-In Court Reporters	\$ 4,000
Voluntary time-off without pay	\$ 8,000
Total cut:	\$390,889

The estimates for the eliminated positions include salary plus benefits.

The first three positions are vacant positions which the Budget Committee recommended be eliminated. These are arbitrary reductions which do not account for the importance of the positions. However, in view of the dire economic conditions facing the Court and county, the Court will strive to operate without them. The cuts in District Court Probation will result in a reorganization of District Court Probation after the retirement of the Chief District Court Probation Officer on January 9, 2009 and the elimination of a part-time clerical position following the resignation of the employee in this position. The Court will reduce the use of part-time extra-hire secretarial workers by utilizing existing employees as much as possible in 2009. The Court will reduce the amount spent for fill-in court reports by using video court reporting systems the indicated amount. Finally, non-union personnel have agreed to voluntarily take time off without pay in 2009, saving the indicated amount.

If you have any questions or need further information, please do not hesitate to contact me.

RECYCLABLE PAPER

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Budget/February 24, 2009

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AGENDA ITEM

ΜΔ	COMB	COUNT	Y M	ICHIG	AN
		COUNT	1 . 171	101 HO	\neg

RESOLUTION TO adopt the proposed 2009 Budget Calendar for the development of the 2010 Budget.
INTRODUCED BY: Commissioner Brian Brdak Chairman, Budget Committee
The proposed Budget Calendar provides a chronology that could be adopted by the Budget Committee to ensure adoption of a 2010 Budget prior to the new year as required by law.
COMMITTEE/MEETING DATE



2009 BUDGET CALENDAR



FOR THE 2010 BUDGET

MARCH

RECOMMEND 2009 MILLAGE RATE FOR THE 2009 JULY TAX LEVY

APRIL-MAY

PUBLIC HEARING ON PROPOSED 2009 COUNTY MILLAGE RATE

ADOPTION OF 2009 MILLAGE RATE

APRIL - JULY

DEVELOPMENT OF DEPARTMENTAL BUDGET REQUESTS
PARAMETERS TO BE SET BY BUDGET COMMITTEE

JULY- AUGUST

REVIEW OF DEPARTMENTAL BUDGET REQUESTS AND REQUESTED PERSONNEL CHANGES BY FINANCE DEPARTMENT

SEPTEMBER - NOVEMBER

DEPARTMENTAL BUDGET HEARINGS AS REQUIRED BY BUDGET COMMITTEE

DEVELOP REVENUE ESTIMATES & REQUIRED 2010 MILLAGE RATE

OCTOBER/NOVEMBER

PRESENTATION OF RECOMMENDED BUDGET TO BUDGET COMMITTEE BY FINANCE DEPARTMENT

BOARD OF COMMISSIONERS APPROVES 2009
APPORTIONMENT REPORT

NOVEMBER

REVIEW OF RECOMMENDED BUDGET AND DEVELOPMENT OF FINAL BUDGET RECOMMENDATIONS FOR ADOPTION BY FULL BOARD OF COMMISSIONERS

DECEMBER

PUBLIC HEARING ON FINAL BUDGET RECOMMENDATIONS

ADOPTION OF FINAL BUDGET AND GENERAL APPROPRIATIONS ACT BY BOARD OF COMMISSIONERS

RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO receive and file the correspondence from Finance Director regarding 2009 Budget reduction mandate.

INTRODUCED BY: Commissioner Brian Brdak, Chair Budget Committee

COMMITTEE/MEETING DATE
Budget/February 24, 2009



David M. Diegel Finance Director

John H. Foster Assistant Finance Director

Robert Grzanka, C.P.A. Internal Audit Manager

Stephen L. Smigiel, C.P.A. Accounting Manager

FINANCE DEPARTMENT

10 N. Main St., 12th Floor Mount Clemens, Michigan 48043 586-469-5250 FAX 586-469-5847

February 12, 2009

Commissioner Brian Brdak, Chairman & Members of the Budget Committee 9th Floor-Administrative Building Mount Clemens, Michigan 48043

Dear Commissioners:

Pursuant to your request, I am enclosing a summary of budget reductions enacted by the Board of Commissioners for the Budget years 2006 through 2009 (Schedule A attached). Most of the reductions summarized on the attached schedule are structural in nature (i.e. they resulted in permanent reductions to the County Budget).

Not shown on the reduction schedule are savings attributable to policies enacted by the Board of Commissioners to delay or freeze hiring of personnel into vacant positions. Although such policies have saved the County significant monies, they have not been shown as a direct reduction to the budget due to the difficulty in predicting future levels of employee turnover. The actual savings accrued to the County from such actions have been reflected as a reduction in the deficits incurred in each of the years 2006 and 2007.

Using 2008 projected Revenue & Expenditure data as a base, my office previously projected a \$10 million deficit for 2008 followed by a \$33.6 million deficit in 2009 assuming no changes to reduce expenditures or increase revenues.

The Board of Commissioners has subsequently enacted 2009 budgetary reductions of \$14.7 million reducing the current 2009 deficit projection to \$18.9 million less salary and benefit concessions under negotiation with our labor groups. If the County attains its goal of \$10 million in contract concessions, the projected 2009 deficit will stand at \$8.9 million.

Schedule B summarizes General Fund income (loss) for the period 2001 through 2007. If our 2008 audit confirms our projection of a \$10 million 2008 deficit, the County's General Fund Balance will stand at \$29 million at December 31, 2008.

Sin**ce**rely your

David M. Diegel Finance Director

DMD:ts

Enclosures

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Toni Moceri - District 4
Susan L. Doberty - District 5

Sue Rocea - District 7
David Flynn - District 8
Robert Mijac - District 9
Ken Lampar - District 10
Ed Szczepański - District 11

James L. Carabelli - District 12 Don Brown - District 13 Brian Brdak - District 14 Keith Rengert - District 15

Carey Torrice - District 16

Paul Gieleghem Kathy Tocco District 19 District 20 Chairman Vice Chair

 Force
 Joan Flynn

 20
 District 6

 bair
 Sergeant-At-Arms

Ed Bruley - District 17 William A. Crouchman - District 23
Dana Camphous-Peterson - District 18 Michael A. Boyle - District 24
Irene M. Kepler - District 21 Kathy D. Vosburg - District 25
Frank Accavitti Jr. - District 22 Jeffery S. Sprys - District 26

BOARD OF COMMISSIONERS BUDGET REDUCTION ACTION

	2006	2007	2008	2009
BOARD OF COMMISSIONERS	2000	2007	7,350	83,862
BOC -PUBLIC INFORMATION	-	-	10,000	05,002
BOC - VOL RECOGNITION	-		7,000	-
BOC - STUDENT GOV DAY	-	-	2,000	-
BOC-OLDER AMER FESTIVAL	9 000	7.500	23,000	•
	000,8	7,500		•
BOC - ANNUAL REPORT	65,000	65,000	65,000	7 620
PUBLIC AFFAIRS	5,700	5,700	70.400	7,630
CIRCUIT COURT	115,250	80,250	73,180	107,678
PROBATION-DISTRICT COURT	13,230	150,000	10,000	73,817
PROBATION-CIRCUIT COURT		440.470	5,000	
42ND DIST COURT-DIV I (ROMEO)	110,179	110,179	5,000	7,630
42ND DIST COURT-DIV II (NEW BALTIMORE)	20,000	-	5,000	17,570
PROBATE COURT			80,540	109,033
JUVENILE DIVISION	151,469	156,469	35,000	346,885
CORPORATION COUNSEL	-	•	•	150,029
COUNTY CLERK	-	•	-	666,839
REGISTER OF DEEDS				
CHARTER COMMISSION	-	-	-	(533,005)
REGISTER OF DEEDS	-	м	100,000	113,706
FACILITIES & OPERATIONS	506,447	271,447	76,942	913,212
F & O SECURITY	52,603	52,603	PRE	110,253
F & O SECURITY PARKING EQUIPMENT				(200,000)
FINANCE	82,200	59,700	-	120,503
EQUALIZATION	46,025	46,025		133,396
PURCHASING	51,740	52,357	6,220	155,557
REIMBURSEMENT	-	_	-	180,031
HUMAN RESOURCES	78,042	78,042	53,766	385,836
INFORMATION TECHNOLOGY	157,000	157,000	_	407,069
TELECOMMUNICATIONS	38,541	38,541	86,000	
MSU EXTENSION	36,390	36,390	55,263	62,840
PLANNING	79,000	79,000	75,000	383,314
PROSECUTING ATTORNEY	321,658	-	, <u>-</u>	477,634
PUBLIC WORKS COMMISSIONER	117,144	741	111,192	146,090
RISK MANAGEMENT	12,400	12,400	8,500	18,530
TREASURER	72,120	72,240		250,162
EMERGENCY MANAGEMENT	10,126	10,126	3,000	43,707
TECHNICAL SERVICES	96,318	96,318	6,000	233,048
SHERIFF	75,078	75,078	500,000	445,000
VETERANS	12,773	5,273	20,000	
BUILDING SAFETY (BLUE COATS)	,2,,,0	Cyma I C	105,000	
WATER QUALITY BOARD	450	450	100,000	-
FRIEND OF THE COURT	251,176	251,176	191,870	202 060 -
COMMUNITY MENTAL HEALTH	148,412	148,412		203,068
SUBSTANCE ABUSE	4,104	4,104	100,000	338,000
HEALTH DEPARTMENT	477,127	477,127	60,000	വാവ ഉള്ള
CHILD CARE - JJC	192,810		00,000	900,866
CHILD CARE - JUV CT PROG	192,010	192,810	-	411,908
CHILD CARE - DHS (FOSTER CARE)	40 020	40 000		316,890
MCCSA	48,839	48,839	74.040	000 747
SENIOR CITIZENS SERVICES	38,000	38,000	31,642	262,747
	81,257	81,257	110,000	505,956
SR PRESCRIPTION	10,500	10,500	-	-
MARTHA T. BERRY	607,803	-	-	3,109,680
MARTHA T. BERRY - ADJUST INDIRECT COST		-	-	1,021,150

BOARD OF COMMISSIONERS BUDGET REDUCTION ACTION

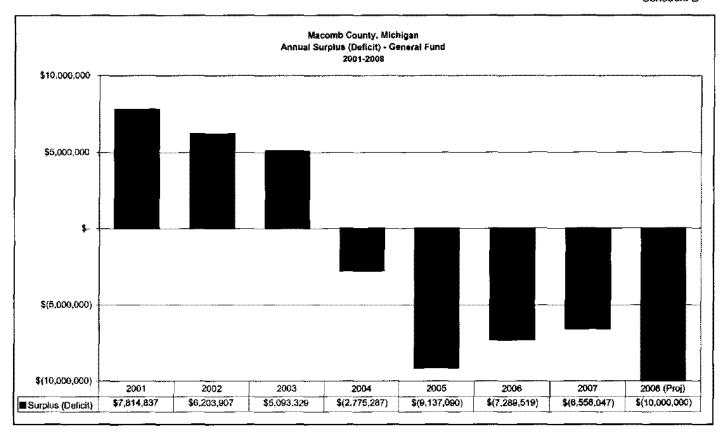
	2006		2007	2008	2009
LIBRARY	100,770		100,770	108,718	858,651 B
PARKS & RECREATION	33,360		33,360	100,000	893,749
LAW LIBRARY	3,885		75,375	5,850	-
COMMUNITY CORRECTIONS	-			11,300	18,340
SUB TOTAL	4,332,926	Α	3,179,818	2,254,333	14,258,861
ELIMINATE SUMMER PROGRAM	185,259		185,259	-	_
SOIL CONSERVATION 3% CUT	1,350		1,350	-	-
LIBRARY ADD REDUCTION	21,508		44,623	-	_
LIBRARY REDUCTIONS	· <u>-</u>		166,000	-	-
CONTINGENCY REDUCTION	-		70,000	300,000	-
U/G PARKING FEE INCREASE	1,750		3,000	· -	-
TRANSFER WEST NILE BALANCE	119,242			w	w
HIRE 2 PLANNER ECON DEVELOP	(142,500)		(289,550)	-	-
REINSTATE SUMMER HELP	(68,213)		(50,000)		•
EST HEALTH CARE SAVINGS	-		-	_	-
HIRING FREEZE	250,000		200,000	800,000	•
FREEZE OMBUDSMEN	120,467		120,467	-	-
FREEZE/ELIMINATE TRAVEL & CONFERENCE	100,000		267,928		176,358
ONE TIME TRANSFER LIQUOR TAX	1,900,000		-	-	-
MTB REDUCE SUBS TO 2006 LEVEL	-		3,327,000	m	-
PARKING FEES ADJUSTED	31,250		100,000	-	-
VEHICLE PURCHASES	-		-	400,000	-
CAPITAL OUTLAY	_		_	100,000	-
IT CAPITAL IMPROVEMENT FUND	<u></u>		-	50,000	-
ELIMINATE TRAFFIC SAFETY ASSOC MEMEM	BERSHIP		_	-	9,000
RETIREE MEDICAL-PRESCRIPTION	-		-	-	1,500,000
RENEGOTIATE BC/BS RATES-RISK MGT	-		-	-	1,000,000 C
UNEMPLOYMENT COST	-			rer	(205,802)
NACO AWARD BREAKFAST				2,500	
OTHER ADJUSTMENTS	-		-		(2,074,018)
TOTAL	6,853,039		7,325,895	3,906,833	14,664,399
USE OF REVENUE SHARING RESERVE FUND			•	3,000,000	**

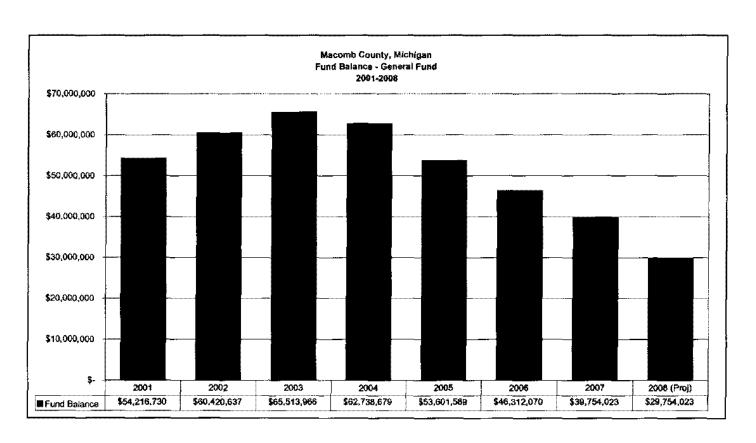
A 3% REDUCTION

6,906,833

B EST WAYNE STATE CONTRACT - FINAL REDUCTION FIGURE PENDING

C RENEGOTIATE BC/BS CONTRACT





RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: receive and file the 2009 Contingency Report Update.

INTRODUCED BY: Brian Brdak, Chairperson, Budget Committee

COMMITTEE/MEETING DATE: Budget Committee, Feb 24, 2009

CONTINGENCY 2009 ADOPTED BUDGET

		DECREASES	INCREASES	BALANCE
2009 ADOPTED BUDGET				500,000
Board Approved Changes:				

		0	0	0
February 12, 2009	Available Budget			500,000